

Richland County Emergency Management
Committee Meeting Minutes
June 17, 2019 at 9:00am

Attendance: Marty Brewer; Jeanetta Kirkpatrick; Darin Gudgeon; Violet Johnson, NHS

Absent: Kerry Severson

1. The meeting was called to order at 9:13am.
2. Notification was given and the agenda was posted. A motion was made by Kirkpatrick and seconded by Brewer to approve the agenda. The agenda was approved.
3. Kirkpatrick made a motion to approve the last meetings minutes, seconded by Brewer. Minutes were approved.
4. Gudgeon updated the committee on the Hazard Mitigation Grant Program (HMGP) buy-out process, which pays 87.5% of a buy-out total for a substantially damaged flood property eligible within program parameters. He stated that the program is currently in the red as the remaining 12.5% of the project cost comes from the CDBG program but that there are still some outstanding items to be completed in order to receive that remainder. The property purchased through this program had 13 claims from FEMA for flood damages but was damaged beyond repairs after the last claim. There are two items, one from the County Attorney and the other from the seller of the home, which must be obtained and submitted to the State at this time. Gudgeon stated that he did not anticipate it being long before the documents were in hand and that he would have it submitted as soon as that happened.
5. The Committee was updated on the CDBG-EAP progress and Violet Johnson from Neighborhood Housing Services presented information regarding a complication with a case from 2016. The County Attorney and NHS are working on scheduling a meeting to share information and determine the best course of action for the business discussed in the previous meeting. Since the previous meeting, the homeowner in this situation has met with a lawyer. A representative from the State who oversees this program advised that to his knowledge the homeowner will need to pursue payment from the contractor, but the funds received back will need to be reimbursed to the program and the project will be rebid. It is anticipated that the lawyer fees will be on the homeowner to pay. The issue with this project was that it was signed off as completed and the contractor paid because, while it was seen to be poor workmanship, there was nothing visible that was not up to code or against the bid that had been accepted. Violet with NHS and Darin are to schedule a meeting with the County Attorney to update him on the situation and discuss the County's role in the matter.
6. The 2020 Budget proposal was discussed, including contracted services for the EM Position. The pole building for shelter for the Command Post was discussed as a capital expenditure and may be borrowed for rather than the department budget made to contain it. The contracted services were approved as long as the director adheres to the County Policy, with Gudgeon will discuss with the County Clerk to ensure is done. A motion was made by Kirkpatrick, seconded by Brewer for the budget to move forward to the Finance and Personnel Committee.
7. Kirkpatrick made a motion to adjourn, seconded by Brewer. The meeting adjourned at 9:50am.