

# Richland County LEPC

## Meeting Minutes

December 3, 2024

### Members present:

Brandon Fetterly – Ithaca Schools  
Sean Gary – Schreiber Foods  
Mike Jessen – RC Emergency Services  
Scott Gald – RC Fire

Brian Jones – Richland Schools  
Danielle Zimmerman – Representative Tony Kurtz  
John Heinen – JT Heinen Global

1. **Meeting called to order** at 5:06 PM by Brandon Fetterly and a roll call of all in-person and virtual participants was taken. A sign-in sheet was circulated for signatures of those who were present.
2. **Proof of notification** was provided by John Heinen. It was reported that notification was properly posted and published (Media, City Hall, Brewer Library & Courthouse, as well as via email distribution).
3. **Motion to approve agenda** occurred with John Heinen moving to approve the agenda as presented, seconded by Sean Gary. The motion carried.
4. **Approval of minutes from the October 16 2024 LEPC Meeting** occurred with a motion from Brian Jones and a second from Brandon Fetterly. The motion carried.

### 5. Director's report:

- a) Brandon Fetterly noted that the Foremost AAR went well. There were about 17 people present representing several agencies, the dairy, contractors, HazMat and others. WEM hosted and presented the review discussion, going through each of the capabilities most importation to response and demobilization. WEM also took all the notes for the meeting. They will need to be entered into an AAR template. It was also noted that a MABAS HazMat card should be drawn up for Division 150.
- b) Director Michael Jessen provided an update:
  - John Heinen will become the Emergency Management Coordinator, full-time, in January 2025.
  - Mike responded to the Foremost chemical release back in August and is learning his way around the system in terms of incident response and inter-agency coordination.
  - There is a lot of interest in School Safety Planning. A committee is proposed to be stood up to meet on a quarterly basis, with January 2025 being the anticipated launch window. Mike is hoping to coordinate with the LEPC committee to launch the new group.
  - In the 2026 capital outlay budget, there is a proposal to replace the Command Post trailer with a heavy frame chassis (truck) Command Vehicle.
  - Tango Tango PTT Cellular App System is currently being looked at for Ambulance and Emergency Management as a viable alternative to P25 radios. Should the system work well for Richland County, it would represent an appreciable cost savings year over year.
  - Under 2024's CHREG computer/hazmat grant, Emergency Services acquired new Harris handheld radios, an Ammonia meter, a Chlorine meter and two (2) iPads.

- o PFAS – Remains on the radar. Danielle Zimmerman of Representative Kurtz’s office commented: “I know DNR has some new guidelines they've been working on based on the new federal rules. The legislature set aside a sum of money but hasn't been able to agree on a bill yet”

Reiterating from October’s meeting, WDNR is coordinating task groups to address the issue in the State. Technical Advisory Groups are being formed to administer regulatory activities and objectives.

See <https://dnr.wisconsin.gov/topic/PFAS> for additional information.

**6. Public Comments and Input:** None.

**7. New Business**

- a) **Election of Officers:** The three (3) current officers listened for nominations. In the absence of any nominations, they accepted to continue for another term each: Brandon Fetterly as Chair; Sean Gary as Vice-Chair; and, John Heinen as Secretary. Brandon Fetterly made a motion to accept continuation; Brian Jones seconded. The motion carried. The current officers will remain in place.
- b) **Plans:** There were ten (10) plans in this cycle: Alcam, Allied Machine; Foremost Farms; Frontier Communications; Richland Center Renewable Energy (RCRE); Rockwell Automation; Schreiber East; Schreiber West; Schreiber RCL (warehouse); and, Walmart. Given that there were no significant shifts in inventory for any of them, the few minor changes in quantity and in personnel were noted plan by plan. Brandon Fetterly made a motion to accept all ten plans as reviewed; Sean Gary seconded. The motion carried.
- c) **IPP:** For each of the five priority areas, the determination was made to Discontinue, Continue or Increase effort for each activity. The following is a synopsis of the evaluation process:
  - Priority 1 – Increase effort in “Developing an Active Threat Plan,” “CRASE” and “Threat Recognition and De-Escalation.” All others remain at Continue.
  - Priority 2 – All of the activities remain at Continue
  - Priority 3 – Increase effort in “IS-235.c: Emergency Planning,” “Assist (9) school districts in reviewing their emergency plans,” “IS-660: Introduction to Public-Private Partnerships,” “72-Hour Preparedness for Families” and “COOP Planning for Businesses.” The four others remain at Continue.
  - Priority 4 – Increase effort in “IS-42.a: Social Media in Emergency Management” and “IS-242.c: Effective Communication.” All the rest remain at Continue. The comment was made that “Social Media for PIO’s” would be beneficial if it were offered.
  - Priority 5 – This is primarily an Emergency Management function. The preparedness intent is focused on resourcefulness during a very large event. So, there is an emphasis on in-house capability to meet that need. The assessment is to Increase effort in “Update AV equipment in the EOC.” All of the others are training related and will be ongoing in perpetuity.

All of these items will be reviewed again as updates to the IPP are made. Additional public comment is being gathered and will be used for the final revision.

**8. Meeting adjourned** by Chair Brandon Fetterly at 7:17 PM as there was no further business.