

**Richland County LEPC  
Meeting Minutes  
March 15, 2018**

**Members present:** John Heinen – JTheinen Global; Brian Jones – RCFD; Barry Roghair – RCFD; Chris Kanable – ARES/RACES; Brandon Fetterly – UW Richland; Darin Gudgeon – RCEM; Steve Krueger – RCFD; Scott Gald – RCFD; Paul Theobald – RCRE; Aaron Sanders – RCRE; Mike Freeman – Schreiber East; Fred Clary – Richland County Board; Kerry Severson – Richland County Board; Amber Burch – RCEMS; Jeff Even – Member of community at large.

1. **Meeting called to order** at 6:05pm by Brandon Fetterly.
2. **Proof of notification** by Darin Gudgeon. The notice printed in the Richland Observer included information for the community to gain access to the hazardous response plans.
3. **Motion to approve agenda** by Chris Kanable, second by Mike Freeman. Motion carried.
4. **Motion to approve minutes** of March 22, 2017 meeting by John Heinen, second by Chris Kanable. Motion carried.
5. **Director/Chairman's Report:** Gudgeon stated that Carl Stenbol is the now overseeing the Planning section, which includes EPCRA. Dave Radisewitz is now directly overseeing EPCRA. Stenbol is working to offer EPCRA Compliance classes to meet the EPA standard but no date has been given for this training yet. The local LEPC will continue to follow the State Standard. Stenbol has stated that he is going to try to find funding to support local LEPCs. Gudgeon stated that he would be meeting with emergency management and other representatives from Crawford, Vernon, and Iowa counties to prepare and submit the HazMat Computer Grant. It was also noted that the County-Wide Strategic Plan was in the process of being updated.
6. **Public Comments and Input:** There were no comments from the public at this time.
7. **New Business**

**a. EPCRA Plan of Work, Administration:**

**1. Review of By-Laws:** No changes to By-Laws and no action necessary. Clary noted that this meeting would be considered an Open Meeting and therefore all meeting minutes would need to comply with the County's policy of minutes being provided to the Richland County Clerk within 14 days of the meeting. There were no changes required, it was just an observation to be pointed out.

**2. Review Membership List, Take Action as Necessary:** Heinen will be working to finish updating the membership list. It was recognized that a member can delegate someone else to attend the meeting on behalf of the company. A future meeting would be held to approve the membership list due to the changes. The meeting is scheduled for June 12, 2018. Following the approval of the membership list, edits to the County Board Committee Structure would be sent to the Richland County Clerk's Office, as the website does not have the same information regarding the LEPC membership as the by-laws spell out.

**3. Election of Officers:** Tabled until membership list is finalized. Motion by Fetterly. Seconded by Theobald.

**b. Exercises for 2018:** Due to Center for Medicare Services Final Rule, facilities receiving Medicare funding need to participate in two exercises. Therefore, the next exercise to be planned will need to invite representatives from Pine Valley Community Village, Schmitt Woodland Hills, Richland Hospital, etc. Gudgeon suggested a functional exercise focusing on a chemical hazard, which could help all parties test their response and recovery plans. Theobald stated that Richland Center Renewable Energies would potentially be interested in involvement, though they would not be able to physically host the exercise. Details as available will be presented at the June meeting. There is also a tabletop exercise planned with Pine Valley Community Village. The date is not set, however, plans have been created around a 96hr power outage.

**c. Approve Six (6) EPCRA Facilities Off-Site Plans:** Approved plans will be provided to the local fire department as well as the Hazardous Materials Team providing service to that location.

**Miniature Precision Components:** chemical list and quantities updated. No other new details.

**Walmart:** has created more inclusive emergency plans and expanded their emergency response contact list. No other updates at this time.

**Foremost:** There was a change of the chemicals and amounts on site. All else is the same.

**Richland Center Renewable Energy:** Some of the chemicals and amounts on site were changed. All else remains the same.

**Premier Co-op:** Some changes to the chemicals and amounts, primarily the herbicides. All else is the same at this time.

A motion was made by Kanable to approve these five plans as presented with the modest changes. It was seconded by Jones. Motion carried.

At this time, there was discussion regarding the benefit of the hazardous response plans for the community and the company. Freeman stated that it would greatly aid a response to their facility should something ever happen. Theobald agreed, stating that it helps the community and the responding public service members know what they could potentially come up against in an emergency. Gudgeon stated that he had never gotten the perception from any company representative that it might be seen as just more government paperwork, but that it was beneficial to all involved. All agreed it had mutual stakeholder benefits. Clary stated that this was important information, as it impacts economic development in the area, which is an important topic during this election cycle.

There was a change of ownership for the former site of the **Richland Center Foundry**, therefore the plans for the Richland Center Foundry were reviewed with attention to the listed chemicals on the close-out form. It was noted that the site still exists but the ownership changed, leading to some on-site chemical changes as well. A motion was made by Fetterly to close out the plans for the Richland Center Foundry and authorize Gudgeon to send a letter on behalf of the LEPC. It was seconded by Theobald. Motion Carried.

The former site of the Richland Center Foundry is now functioning as **Allied Machinery Richland**. It has been remodeled and reorganized with many of the chemicals changing, which has drastically reduced the potential community impact in the case of an incident. At this time, the most hazardous material on their list is the sulfuric acid. A motion was made by Jones to approve the new hazardous response plan for Allied Machinery Richland. It was seconded by Freeman. Motion carried.

**d. WEM Administration Changes: as discussed previously in the Director's Report.**

8. **Meeting adjourned** at 7:21pm by Brandon Fetterly.